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**ANNOUNCEMENT NO. 3 ISSUED BY THE DOCTORAL SCHOOL DIRECTOR
ON THE INTERIM ASSESSMENT PROCEDURE FOR AWF KRAKÓW DOCTORAL STUDENTS IN
THE ACADEMIC YEAR 2020/21
DATED 20.05.2021**

1. The Interim Assessment, conducted by the Assessment Board, will take place between 13 and 17 September 2021, Room 308 in Wing III of the Main Building of AWF Kraków
2. The first stage of the assessment procedurę will take place between 1 June and 15 July 2021. The relevant documentation must be sent to sekretariatszkdir@awf.krakow.pl and submitted at the Doctoral School Office.

[Signature: B Frączek]

**GENERAL INTERIM ASSESSMENT RULES FOR DOCTORAL STUDENT AT SZKOŁA DOKTORSKA
NAUK O KULTURZE FIZYCZNEJ W AKADEMII WYCHOWANIA FIZYCZNEGO W KRAKOWIE**

Legal basis: The Higher Education and Science Law Act of 20 July 2018, Journal of Laws no. 15668, Art. 202 and 203; General Rules of Study at Szkoła Doktorska AWF w Krakowie, & 14 par. 1-7, &15 par. 1-6.

1. The interim assessment, conducted to assess the Doctoral Student's progress in delivering the Individual Research Plan (IPB), takes place halfway through the education period specified in the Doctoral School's Study Programme.
2. The interim assessment is conducted by the Assessment Board, hereinafter referred to as the Board, appointed by the Doctoral School Director. The Board is composed of:
 - a) the Doctoral School Director, who serves as the Head of the Board;
 - b) one member holding the title of *Profesor* or *Doktor habilitowany* in the discipline in which the doctoral dissertation is being prepared, employed outside the University of Physical Education (AWF) in Kraków;
 - c) one member for whom AWF in Kraków is the primary place of employment, holding the title of *Profesor* or *Doktor habilitowany* in the discipline in which the doctoral dissertation is being prepared.
3. The interim assessment is primarily based on the doctoral student's report detailing the progress made on their Individual Research Plan. The report specifically includes

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information on timeliness and progress made as well as the quality of tasks performed according to the dissertation timetable. The report template constitutes Appendix No. 1 to the General Interim Assessment Rules. Doctoral Students must submit all required documentation within the official deadlines as announced by the Doctoral School Director.

4. The interim assessment process consists of two stages:
 - a) The first stage involves the submission by the Doctoral Student of a written scientific self-assessment report within the deadline specified in the official announcement made by the Doctoral School Director. The self-assessment report summarizes the progress and achievements (including the student's statement on the conditions/challenges encountered in implementing the IPB, preparing the dissertation, collaboration with the Supervisor, etc.) along with Appendix No. 1.
 - b) The second stage consists of an oral presentation and discussion before the Board. In a presentation prepared using Microsoft PowerPoint (or similar software), doctoral students present the key assumptions of their research work and the progress of their research; they further discuss their research publications and other scientific achievements and respond to questions from the Board members regarding the submitted documentation. The presentation must not take longer than 15 minutes.
5. Each Board member, in a closed session, will evaluate the doctoral student based on Appendix No. 2, taking into account:
 - a) the Doctoral Student's development and their academic achievements record, including: publications (the number of articles accepted for publication or published since the admission to the Doctoral School in peer-reviewed journals listed by the Ministry of Education and Science (MEiN), the order of the authors and journal ranking points); active participation in scientific conferences (the number and form of presentations, conference type, awards and distinctions received); participation in research projects (grant type and the person's role in the project); research fellowships (location, type, and duration); other achievements listed by the Doctoral Student.
 - b) progress made on the Study Programme (timeliness and quality of completed tasks and responsibilities, obtained credits and the average grade achieved during the course of study).

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- c) progress made on the student's Individual Research Plan and preparation of the doctoral dissertation.
6. The interim assessment concludes with either a pass or fail grade, as decided by a majority vote in a secret ballot.
 7. The assessment outcome, along with a statement of reasons, is public and will be communicated as an official administrative decision issued on the day of the Board's session.
 8. Failure to submit the self-assessment report by the doctoral student within the specified deadline or their unauthorised absence from the oral presentation will automatically result in a negative outcome of the assessment.
 9. A negative outcome of the interim assessment results in the student being removed from the register of doctoral students.
 10. A decision removing a doctoral student from the register of doctoral students as a result of the negative outcome of the interim assessment may be appealed through a request for reconsideration of the case, which must be submitted to the Vice-Rector for Students Affairs, within 14 days of the removal.

[Signature: B Frączek]

I, the undersigned, duly appointed Polish-English translator, entered in the Register of Sworn Translators in the custody of Polish Minister of Justice under no TP/1412/06 hereby certify that the foregoing English text is a true and accurate translation of the attached document presented to me in Polish.

No. in the Register: 52/2025

Translated and certified by

Jaworzno, Poland 10 February 2025